



Business Skills Content

BUILD YOUR FUTURE SKILL BY SKILL

NOTE: Content may vary by collection - contact sales for details ([Contact Us](#))

(ISC)2

CLOUD SECURITY

Certified Cloud Security Professional (CCSP)

INFORMATION SECURITY

Certified Information Systems Security Professional (CISSP)
Certified Information Systems Security Professional (CISSP) Bootcamp

SYSTEMS SECURITY

Systems Security Certified Practitioner (SSCP)

AMERICAN SOCIETY FOR QUALITY (ASQ)

SIX SIGMA CERTIFICATION

Black Belt
Green Belt
Yellow Belt

ASPIRE JOURNEYS FOR BUSINESS SKILLS

BUSINESS SKILLS

Accountant Journey
Administrative Assistant Journey
Agile for All
Beyond Status Quo: DEI and the Future of Work
Building Resilience in Your Personal and Professional Life
Communications Manager Journey
Content Marketing Manager Journey
Content Strategy & Curation Journey
Corporate Trainer Journey
Creating An Inclusive Culture Of Trust and Belonging
Customer Experience Manager Journey

Customer Service Representative Journey
Customer Success Manager Journey
Delighting Customers with Design Thinking
Event Planner Journey
Executive Assistant Journey
Finance for Non-Financial Professionals Journey
Forging New Paths: Women's Advancement In Life and Work
Harnessing Disruption through Data Analytics
Human Resources Consultant Journey
Human Resources Journey
Inspiring Engagement and Resilience
Leadership Pathways: A Journey for ERG Leaders
Marketing Automation Analyst Journey
Marketing in the Digital World
Marketing Manager Journey
Merchandiser Journey
Office Manager Journey
Operations Research Analyst Journey
Product Management Journey
Public Relations Manager Journey
Residential Community Manager Journey
Retail Sales Associate Journey
Sales Manager Journey
Social Media Strategist Journey
Sustainability and Restoring Our Earth
Technical Writer Journey
Training and Development Director Journey
Virtual Work in the New Normal

ASPIRE JOURNEYS FOR TECHNOLOGY & DEVELOPER

DATA / ML / AI

Data Visualization Mastery

PM

Scrum Team Member to Scrum Product Owner

AWS

ARCHITECTING

AWS Certified Solutions Architect - Associate

CLOUD PRACTITIONER

AWS Cloud Practitioner Bootcamp

OPERATIONS

AWS Certified SysOps Administrator - Associate

BUSINESS OPERATIONS

BUSINESS PLANNING & ANALYSIS

Analytics
Building Business Cases & Plans

FINANCE

Accounting
Auditing
Budgeting
Cost Management
Finance Essentials
Financial Analysis

HUMAN RESOURCES

Compensation & Benefits
Employee Retention
Human Resources Professional
Interviewing
Learning & Development
On-Boarding
Organizational Culture
Performance Management & Measurement
Recruiting & Hiring
Succession Planning
Talent Management

PROCESS IMPROVEMENT

Business Processes
Operational Excellence
Operations Management Essentials

Quality Management
Six Sigma
Supply Chain

CISCO

ASSOCIATE

Cisco Certified Network Associate (CCNA)

ENTRY

Cisco Certified Technician (CCT)

COMPTIA

ADDITIONAL PROFESSIONAL

CompTIA Project+

CORE

CompTIA A+
CompTIA Network+
CompTIA Security+
CompTIA Security+ Crash Course Bootcamp

CYBERSECURITY

CompTIA CASP+
CompTIA CySA+
CompTIA Security+
CompTIA Security+ Crash Course Bootcamp

INFRASTRUCTURE

CompTIA Cloud+
CompTIA Linux+
CompTIA Server+

CUSTOMER SERVICE

CUSTOMER SERVICE: CORE CONCEPTS & METHODS

Customer Relationships
Customer Service Operations
Essential Customer Service Skills

DATA

DATA CORE CONCEPTS

Data Essentials
Data Literacy for All Bootcamp

DATA PLATFORMS

SQL Database Administration

DATA SCIENCE

Data Literacy for All Bootcamp
Data Science for Managers Bootcamp

DATA VISUALIZATION & REPORTING

Data Visualization and Storytelling Bootcamp
Data Visualization Core Concepts
Introduction to Tableau Bootcamp
Microsoft Power Platform
Power BI
Power BI Bootcamp
Tableau

DATABASE DEVELOPMENT

SQL Database Development & Design

DIGITAL MARKETING INSTITUTE

DIGITAL MARKETING ASSOCIATE

Digital Marketing Institute Essentials

DIGITAL TRANSFORMATION

AGILITY FOR DIGITAL TRANSFORMATION

Agile Methodologies
Agile Mindset & Culture

DATA SCIENCE

Big Data
Data and Analytics at Work
Data and Analytics Literacy
Data Visualization
Data-driven Decision Making

DIGITAL EXPERIENCES

Design Thinking Methodology
Designing Digital Experiences
Serving Digital Customers

DIGITAL MARKETING & COMMUNICATIONS

Social Media Marketing

DIGITAL SOFT SKILLS COMPETENCIES

Championing Digital Transformation
Computational Thinking
Continuous Learning
Cross-Functional Collaboration

ESSENTIALS OF DIGITAL TRANSFORMATION

Digital Automation
Digital Transformation Strategy
Disruptive Technologies
Functional Insights on Digital Transformation
Industry Insights on Digital Transformation
Infrastructure & Architecture

VIRTUAL WORK

Virtual Collaboration

DIVERSITY, EQUITY, & INCLUSION

DIVERSITY, EQUITY & INCLUSION

Creating Cultures Of Inclusion
DEI For HR and Talent Professionals
DEI In The Workplace

LEADING DIVERSITY, EQUITY & INCLUSION

Embracing Equity
Inclusive Leadership
Leading DEI In The Workplace

UNCONSCIOUS BIAS

Overcoming Unconscious Bias

HR CERTIFICATION

INSTITUTE® (HRCI®)

HUMAN RESOURCES

Professional in Human Resources(r) PHR(r)
Senior Professional in Human Resources(r) SPHR(r)

INFRASTRUCTURE & OPERATIONS

CLIENT & SERVER ADMINISTRATION

Windows Server

INTERNATIONAL INSTITUTE OF BUSINESS ANALYSIS (IIBA)

LEVEL 3 - CBAP

Certified Business Analysis Professional (CBAP(r))

ISOGRAD

TOSA DESKTOP

TOSA Excel
TOSA Outlook
TOSA PowerPoint
TOSA Word

TOSA DIGITAL

DigComp

MANAGEMENT

BUSINESS EXECUTION

Developing a Business Execution Culture
Driving Performance
Managing a Crisis
Managing Risk

BUSINESS STRATEGY

Business Continuity
Competition

Global Strategy
Growth Strategy
Industry Analysis
Innovation & Creativity
Strategic Planning & Execution
Strategic Thinking
Sustainability
Workplace after Pandemic and Crisis

LEADERSHIP ESSENTIALS

Accountability
Developing as a Leader
Establishing a Positive Work Culture
Goal Setting
Leadership Foundations
Leadership Transitions
Leading Change
Leading with Emotional Intelligence
Leading with Vision
Women in Leadership

MANAGEMENT ESSENTIALS

Coaching
Collaboration
Empowering Employees
First-Time Manager
Giving and Receiving Feedback
Leading Effective Meetings
Management Decision Making
Mentoring
Motivating People
Setting and Managing Priorities

MAYO CLINIC ON COVID MANAGEMENT

Clinical Features & Diagnosis
COVID Management
Epidemiology
Infection Control
Mayo Clinic Q&A
Pandemic Preparedness
Public Health
Telemedicine
Vaccines

TEAM MANAGEMENT

Delegation
Leading Teams
Managing & Developing People
Managing Across Generations
Managing Team Conflict

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25-09-2022

Managing Virtual Teams Measuring & Managing Performance	Webex Yammer Zoom	Google Forms Google Keep Google Photos Google Sheets Google Sites Google Slides Google Team Drives Google Workspace Hootsuite IBM Connections IBM Notes IBM Sametime IBM Verse Instagram Introduction to Tableau Bootcamp JIRA LinkedIn Mac Contacts Mac Mail Mac Photos Microsoft Dynamics 365 Microsoft Power Platform Microsoft PowerApps Microsoft Stream MindManager Pinterest Pocket Power BI Prezi QuickBooks Salesforce End User SAP End User Scoop.it Slack Smartsheet Social Networking Tableau Trello Tumblr Twitter Typing Skills YouTube	Presentation Skills Receiving Feedback Written Communication	PROJECT MANAGEMENT CORE CONCEPTS Best Practices in Project Management Program Management Essentials Project Management Essentials	Market Research Pricing	Cohort Project Management Fundamentals Bootcamp Project Management Professional (PMP) ATP Bootcamp: 8 Day Australia Cohort Project Management Professional (PMP) ATP Bootcamp: 8 Day NA Cohort Project Management Professional (PMP) ATP Bootcamp: 8 Day UK Cohort PSM I (Professional Scrum Master level I) Exam Prep Bootcamp PSM II (Professional Scrum Master level II) Exam Prep Bootcamp PSPO I (Professional Scrum Product Owner I) Exam Prep Bootcamp PSPO II (Professional Scrum Product Owner II) Exam Prep Bootcamp Scaling Agile in Your Organization Bootcamp	LEADING HR Responding To The Pandemic Leadercamp
MICROSOFT OFFICE	DESIGN Adobe Acrobat Adobe Captivate Adobe ColdFusion Adobe Connect Meetings Adobe Dreamweaver Adobe Edge Animate Adobe Illustrator Adobe InDesign Adobe Photoshop Adobe Premiere Elements Adobe Premiere Pro Adobe Typekit Balsamiq Design Tools Sketch Video Editing Tools Website Development Tools		INDIVIDUAL PROFESSIONAL PERFORMANCE Adapting to Change Administrative Skills Creative Thinking & Brainstorming Critical Thinking Decision Making Influence & Persuasion Managing Up Networking & Building Relationships Resilience & Perseverance Self-Development Work/Life Balance Working Effectively on a Team Working Remotely	PROJECT MANAGEMENT METHODS Agile Project Management PMBOK(r) Guide PMI 2021 Update PRINCE2(r)	SALESFORCE & CHANNEL MANAGEMENT Channel Management Sales Methodologies Salesforce Management		LEADING IN THE NEW NORMAL Leading In The New Normal Leadercamp
MICROSOFT OFFICE SPECIALIST (MOS)	MICROSOFT OFFICE ACCESS Excel InfoPath Lync End User Microsoft 365 End User Microsoft Stream Microsoft Teams Office Delve OneDrive OneNote Outlook PowerPoint Project Publisher SharePoint End User Skype End User Sway To-Do Visio Word Yammer	MICROSOFT OFFICE Access Excel InfoPath Lync End User Microsoft 365 End User Microsoft Stream Microsoft Teams Office Delve OneDrive OneNote Outlook PowerPoint Project Publisher SharePoint End User Skype End User Sway To-Do Visio Word Yammer			SELLING SKILLS Selling Essentials		PRODUCTIVITY & WELLNESS Productivity & Wellness Leadercamps
MICROSOFT OFFICE SPECIALIST (MOS)	MICROSOFT OFFICE ACCESS Excel InfoPath Lync End User Microsoft 365 End User Microsoft Stream Microsoft Teams Office Delve OneDrive OneNote Outlook PowerPoint Project Publisher SharePoint End User Skype End User Sway To-Do Visio Word Yammer	MICROSOFT OFFICE Access Excel InfoPath Lync End User Microsoft 365 End User Microsoft Stream Microsoft Teams Office Delve OneDrive OneNote Outlook PowerPoint Project Publisher SharePoint End User Skype End User Sway To-Do Visio Word Yammer					SUCCESSFUL DIGITAL TRANSFORMATION How to Be Successful in Your Digital Transformation Leadercamp
PRODUCT MANAGEMENT	PRODUCT MANAGEMENT SKILLS Product Management	PRODUCT MANAGEMENT SKILLS Product Management		PROJECT MANAGEMENT INSTITUTE (PMI)®	SKILLSOFT BOOTCAMPS		TALENT DEVELOPMENT AND TRANSFORMATION Talent Development and Transformation Leadercamps
PRODUCTIVITY & COLLABORATION TOOLS	BROWSERS & OPERATING SYSTEMS Android End User Firefox Google Chrome Internet Explorer iOS End User Mac Operating Systems Microsoft Edge Safari Windows End User Windows Mobile	BROWSERS & OPERATING SYSTEMS Android End User Firefox Google Chrome Internet Explorer iOS End User Mac Operating Systems Microsoft Edge Safari Windows End User Windows Mobile	PERSONAL ACCOUNTABILITY Ethics, Integrity, & Trust Managing Yourself	PROJECT MANAGEMENT Agile Project Management Bootcamp CAPM(r) PMI-ACP(r) Project Management Professional (PMP) ATP Bootcamp: 8 Day Australia Cohort Project Management Professional (PMP) ATP Bootcamp: 8 Day NA Cohort Project Management Professional (PMP) ATP Bootcamp: 8 Day UK Cohort	BUSINESS CONTINUITY PLANNING BOOTCAMPS Business Continuity Planning Bootcamp	SECURITY BOOTCAMPS Certified Information Systems Security Professional (CISSP) Bootcamp CompTIA Security+ Crash Course Bootcamp	VOLATILE, UNCERTAINTY, COMPLEXITY, AND AMBIGUITY Leading in a VUCA World
PRODUCTIVITY & COLLABORATION TOOLS	BROWSERS & OPERATING SYSTEMS Android End User Firefox Google Chrome Internet Explorer iOS End User Mac Operating Systems Microsoft Edge Safari Windows End User Windows Mobile	BROWSERS & OPERATING SYSTEMS Android End User Firefox Google Chrome Internet Explorer iOS End User Mac Operating Systems Microsoft Edge Safari Windows End User Windows Mobile	PERSONAL PRODUCTIVITY Personal Productivity Time Management	RED HAT ADMINISTRATOR Red Hat Certified System Administrator (RHCSA)	DATA BOOTCAMPS Data Analysis for Business Professionals Bootcamp Data Literacy for All Bootcamp Data Science for Managers Bootcamp Data Visualization and Storytelling Bootcamp Introduction to Tableau Bootcamp Power BI Bootcamp	VIRTUAL TRAINING Best Practices of Virtual Instructor-led Training (vILT) Bootcamp	SKILLSOFT LIVE EVENTS On-demand Events Upcoming Live Events
PRODUCTIVITY & COLLABORATION TOOLS	BROWSERS & OPERATING SYSTEMS Android End User Firefox Google Chrome Internet Explorer iOS End User Mac Operating Systems Microsoft Edge Safari Windows End User Windows Mobile	BROWSERS & OPERATING SYSTEMS Android End User Firefox Google Chrome Internet Explorer iOS End User Mac Operating Systems Microsoft Edge Safari Windows End User Windows Mobile	SELF-DISCOVERY Career Planning Discovering Your Strengths Emotional Intelligence Managing Stress	SALES & MARKETING CORPORATE COMMUNICATIONS Advertising Digital Marketing/Social Media Public Relations	IT OPS Intro to Confluence & Jira Bootcamp	SKILLSOFT'S THE EDGE PODCAST PODCAST EPISODE MENU The Edge: A Skillsoft Podcast	SKILLSOFT'S THE EDGE PODCAST PODCAST EPISODE MENU The Edge: A Skillsoft Podcast
PRODUCTIVITY & COLLABORATION TOOLS	BROWSERS & OPERATING SYSTEMS Android End User Firefox Google Chrome Internet Explorer iOS End User Mac Operating Systems Microsoft Edge Safari Windows End User Windows Mobile	BROWSERS & OPERATING SYSTEMS Android End User Firefox Google Chrome Internet Explorer iOS End User Mac Operating Systems Microsoft Edge Safari Windows End User Windows Mobile	WELL-BEING Financial Well-Being Mental Well-Being Mindfulness at Work Physical Well-Being	SALES & MARKETING CORPORATE COMMUNICATIONS Advertising Digital Marketing/Social Media Public Relations	IT OPS Intro to Confluence & Jira Bootcamp	SKILLSOFT'S THE EDGE PODCAST PODCAST EPISODE MENU The Edge: A Skillsoft Podcast	SKILLSOFT'S THE EDGE PODCAST PODCAST EPISODE MENU The Edge: A Skillsoft Podcast
PRODUCTIVITY & COLLABORATION TOOLS	BROWSERS & OPERATING SYSTEMS Android End User Firefox Google Chrome Internet Explorer iOS End User Mac Operating Systems Microsoft Edge Safari Windows End User Windows Mobile	BROWSERS & OPERATING SYSTEMS Android End User Firefox Google Chrome Internet Explorer iOS End User Mac Operating Systems Microsoft Edge Safari Windows End User Windows Mobile	WORKING AND LEARNING TOGETHER FROM HOME Digital Citizenship and Safety Etiquette & Conduct While Working From Home Hybrid Work Managing Stress while Working from Home Supporting Equity in Education Supporting Remote Learning	SALES & MARKETING CORPORATE COMMUNICATIONS Advertising Digital Marketing/Social Media Public Relations	IT OPS Intro to Confluence & Jira Bootcamp	SKILLSOFT'S THE EDGE PODCAST PODCAST EPISODE MENU The Edge: A Skillsoft Podcast	SKILLSOFT'S THE EDGE PODCAST PODCAST EPISODE MENU The Edge: A Skillsoft Podcast
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